



Wyre Borough Council  
Date of Publication: 10 October 2018  
Please ask for : Roy Saunders  
Democratic Services and Scrutiny Manager  
Tel: 01253 887481

Dear Councillor,

You are hereby summoned to attend a meeting of Wyre Borough Council to be held at the Civic Centre, Breck Road, Poulton-le-Fylde on **Thursday, 18 October 2018** commencing at 7.00 pm.

Yours sincerely,

A handwritten signature in black ink that reads "Garry Payne".

**Garry Payne**  
**Chief Executive**

The Mayor will invite the Mayor's Chaplin, Reverend Canon John Hall to say prayers.

### **COUNCIL AGENDA**

**1. Apologies for absence**

**2. Confirmation of minutes**

(Pages 1 - 10)

To approve as a correct record the minutes of the meetings of the Council held on 6 September and 24 September 2018.

**3. Declarations of Interest**

To receive any declarations of interest from any Member or Officer on any item on this agenda.

**4. Announcements**

To receive any announcements from the Mayor, Leader of the Council, Deputy Leader of the Council, Members of the Cabinet, a Chairman of a Committee or the Chief Executive.

**5. Public questions or statements**

To receive any questions or statements from members of the public under Procedure Rule 9.1.

Any questions or statements received by the specified deadline of noon on Friday 12 October 2018 will be published and circulated separately.

## **6. Questions "On Notice" from Councillors**

To receive any questions from Members of the Council to the Mayor, a member of the Cabinet or the Chairman of a Committee under Council Procedure Rule 12.1

Any questions received by the specified deadline of noon on Friday 12 October 2018 will be published and circulated separately.

## **7. Executive reports**

To receive reports from Cabinet Members. (In accordance with Procedure Rule 11.3 Councillors will be able to ask questions or make comments).

- (a) Leader of the Council (Councillor Henderson) (Pages 11 - 12)
- (b) Resources Portfolio Holder (Councillor A Vincent) (Pages 13 - 14)
- (c) Street Scene, Parks and Open Spaces Portfolio Holder (Councillor Bridge) (Pages 15 - 16)
- (d) Planning and Economic Development Portfolio Holder (Councillor Michael Vincent) (Pages 17 - 20)
- (e) Neighbourhood Services and Community Safety Portfolio Holder (Councillor Berry) (Pages 21 - 24)
- (f) Leisure, Health and Community Engagement Portfolio Holder (Councillor Bowen) (Pages 25 - 28)

## **8. Licensing Committee Periodic Report** (Pages 29 - 36)

Report of the Chairman of the Licensing Committee (Cllr Robinson).

## **9. Dispensation for non-attendance at Council meetings: Councillor Balmain** (Pages 37 - 38)

Report of the Leader of the Council (Cllr Henderson) and the Chief Executive.

## **10. Notices of Motion**

None.

If you have any enquiries on this agenda, please contact Roy Saunders, tel: 01253 887481, email: [roy.saunders@wyre.gov.uk](mailto:roy.saunders@wyre.gov.uk)



## Council Minutes

The minutes of the Council meeting held on Thursday, 6 September 2018 at the Council Chamber, Civic Centre, Poulton-le-Fylde.

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### Councillors present:

The Mayor, Councillor Marge Anderton and the Deputy Mayor, Councillor Michael Barrowclough.

Councillors Ian Amos, Rita Amos, Emma Anderton, Lady Dulcie M Atkins, Howard Ballard, Lorraine Beavers, Roger Berry, Barry Birch, Colette Birch, Lynne Bowen, Simon Bridge, Peter Cartridge, Sue Catterall, Alice Collinson, Emma Ellison, Rob Fail, David Henderson, John Hodgkinson, Graham Holden, Tom Ingham, Andrea Kay, Terry Lees, Lesley McKay, Phil Orme, Patsy Ormrod, Ron Shewan, Christine Smith, Brian Stephenson, Evelyn Stephenson, Ann Turner, Shaun Turner, Alan Vincent, Matthew Vincent, Michael Vincent, Lynn Walmsley and Val Wilson.

**Apologies:** Councillors Balmain, Gibson, Greenhough, Ibison, Jones, Moon, Murphy, Pimbley, Raynor and Robinson.

### Officers present:

Garry Payne, Chief Executive  
Mark Billington, Service Director People and Places  
Marianne Hesketh, Service Director Performance and Innovation  
Mark Broadhurst, Service Director Health and Wellbeing  
Roy Saunders, Democratic Services and Scrutiny Manager  
Carole Leary, Democratic Services Officer  
Shelley Birch, Health, Partnerships and Early Action Officer, Engagement Team  
Emily Wareing, Engagement and Communications Officer.

**Also present:** Aldermen Bannister and McCann, Jessica Basquill (former Youth Mayor), Daniel Bittley (new Youth Mayor) and four members of the public.

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### 31        **Declarations of Interest**

None.

### 32        **Confirmation of minutes**

Agreed (by 26 votes to 9) that the minutes of the meeting of the Council held on 19 July 2018 be confirmed as a correct record, subject to Cllr Wilson being deleted from the list of those present and inserted in the list of apologies for absence.

**33**

### **Announcements**

1. The Mayor announced that Daniel Bittley, had been elected as Wyre's new Youth Mayor. She said that Daniel lived in Fleetwood, previously attended Milfield School and, having obtained a scholarship, was now a sixth form student at Rossall School. She presented the Badge of Office to Daniel. The Mayor also presented a permanent memento to the retiring Youth Mayor, Jessica Basquill, to commemorate her period of office.
2. The Mayor said that she, the Mayoress and the Deputy Mayor had survived, without injury, their parachute jumps on 2 September and had raised over £2,000 for the Mayor's charities.
3. The Mayor said a belated thank you to all the volunteers who had helped at the Mayor's Charity Stall on Tram Sunday.
4. The Mayor announced that an Afternoon Tea was to be held at the Mount Hotel, Fleetwood on 20 October to raise funds for the Mayor's charities. She said tickets could be obtained from Andrea Mullin.

**34**

### **Public questions or statements**

Alderman Roger Brooks had submitted the following question to the Resources Portfolio Holder:

*"Regarding the proposed sale of the former Garstang Rural District Council Office by the Council to Key worker Homes, would the Portfolio Holder confirm that should the sale not be completed by 31 October 2018 that the property will be offered without delay for sale on the open market?"*

**Agreed**, in accordance with paragraph 9.7 of the Council Procedure Rules, that as Alderman Brooks was not present, the Resources Portfolio Holder would send a written response to him and that the contents would be recorded in the minutes.

The letter sent by the Resources Portfolio Holder to Alderman Brooks stated:

*"The Purchaser has confirmed that they are working to a completion date of on or before 31st October 2018. However, In the event of any unforeseen delay, it has been agreed that an extension to 21st December 2018 would be reasonable before final termination of the contract, taking into account the Purchasers' work and expenditure to date, and the additional costs and uncertainty the Council would incur re-marketing the Property. Since the exchange of contracts, the Purchaser has carried out, at their considerable*

*expense, bore hole testing and asbestos surveys and as such has demonstrated their commitment to this development.”*

**35 Questions "On Notice" from councillors**

None received.

**36 Executive reports**

- (a) Leader of the Council (Councillor Henderson)

The Leader of the Council (Cllr Henderson) submitted a report).

Cllr Henderson responded to questions and comments from Cllrs Fail, Lees, B Stephenson and Beavers.

**Agreed** that the report be noted.

- (b) Resources Portfolio Holder (Councillor A Vincent)

The Resources Portfolio Holder (Cllr A Vincent) submitted a report.

Cllr A Vincent responded to questions and comments from Cllrs E Anderton, Hodgkinson, Shewan, and B Stephenson.

**Agreed** that the report be noted.

- (c) Street Scene, Parks and Open Spaces Portfolio Holder (Councillor Bridge)

The Street Scene, Parks and Open Spaces Portfolio Holder (Cllr Bridge) submitted a report.

Cllr Bridge responded to questions and comments from Cllrs Shewan, Lady Atkins, and Lees.

**Agreed** that the report be noted.

- (d) Planning and Economic Development Portfolio Holder (Councillor Michael Vincent)

The Planning and Economic Development Portfolio Holder (Cllr Michael Vincent) submitted a report.

Cllr Michael Vincent responded to questions and comments from Cllrs Hodgkinson, Shewan, Ellison and B Stephenson.

Cllr Vincent also said he would arrange for a written response to be sent to Cllr E Anderton about the current position with regard to the planning application for the former Fleetwood pier site.

**Agreed** that the report be noted.

- (e) Neighbourhood Services and Community Safety Portfolio Holder (Councillor Berry)

The Neighbourhood Services and Community Safety Portfolio Holder (Cllr Berry) submitted a report.

Cllr Berry responded to questions and comments from Cllrs Fail and B Stephenson.

Cllr Berry said, in response to a question from Cllr E Anderton, that he was aware of concerns raised about cyclists speeding on the Promenade and he would be having further discussions with officers about possible measures to improve safety during the next few weeks.

Cllr Berry said, in response to another question from Cllr E Anderton that he would also discuss with officers, ways of reducing problems caused by inappropriate parking of camper vans.

**Agreed** that the report be noted.

- (f) Leisure, Health and Community Engagement Portfolio Holder (Councillor Bowen)

The Leisure, Health and Community Engagement Portfolio Holder (Cllr Bowen) submitted a report.

Cllr Bowen responded to questions and comments from Cllrs B Stephenson and Walmsley.

Cllr Bowen said, in response to comments made by Cllrs E Anderton and Lees that she would look into the possibility of inviting school bands and other local musicians to play for the public at the bandstand area at the Marine Hall Gardens.

**Agreed** that the report be noted.

### **37 Planning Committee Periodic Report**

The Chairman of the Planning Committee (Cllr Moon) submitted a report on issues being dealt with by the Planning Committee. (In the absence of the Chairman, the report was introduced by the Vice-Chairman (Cllr Ballard).

**Agreed** that the report be noted.

### **38 Audit Committee Periodic Report**

The Chairman of the Audit Committee (Cllr McKay) submitted a report on issues being dealt with by the audit Committee.

**Agreed** that the report be noted.

**39**

### **Wyre Local Plan 2011 - 2031: Proposed Main Modifications**

The Planning and Economic Development Portfolio Holder (Cllr Michael Vincent) and the Chief Executive submitted a report on the Inspector's Post Hearing Advice, the Council's response to that advice and proposed Main Modifications to the draft Wyre Local Plan.

The Portfolio Holder and the Chief Executive also submitted the following additional documents:

- Updated information on a Sustainability Appraisal and Habitat Regulation Assessment;
- An updated wording to three modifications in the Schedule of Main Modifications.

#### **Agreed:**

1. That the submitted response to the Inspector's Post Hearing Advice be confirmed in relation to matters falling within the responsibility of the Council and set out in paragraphs 5.5 – 5.14 of the report.
2. That it be noted that no further main modifications to the Local Plan were considered necessary as a result of the Sustainability Appraisal Addendum which had now been completed.
3. That it be noted that it had been necessary to add one further Main Modification to the Local Plan (relating to site allocation SA1/13) following the revised Habitats Regulations Assessment which had now been completed.
4. That the update to the Schedule of Main Modifications, submitted to this Council meeting as an additional document, be approved.
5. That, subject to the updates referred to in recommendations 3 and 4 above, the Schedule of Main Modifications to the 'Publication' draft Wyre Local Plan (Appendix 2) and the final Addendum to the Local Plan Sustainability Appraisal be approved for public consultation as outlined in paragraphs 5.19 of the report.
6. That the final Schedule of Main Modifications to the 'Publication' draft Wyre Local Plan be approved for Development Management purposes.
7. That powers be delegated to the Head of Planning Services to prepare necessary Additional Modifications to the 'Publication' draft Wyre Local Plan in consultation with the Planning and Economic Development Portfolio Holder which improve the clarity of the document and do not alter the substance of the document including factual and typing corrections.

**40 Notices of Motion**

None.

The meeting started at 7.00 pm and finished at 8.25 pm.

*Note: An audio recording of this meeting is available [here](#)*





## Council Minutes

The minutes of the Council meeting held on Monday, 24 September 2018 at the Council Chamber, Civic Centre, Poulton-le-Fylde.

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### Councillors present:

The Mayor, Councillor Marge Anderton

Councillors Ian Amos, Rita Amos, Emma Anderton, Lady Dulcie M Atkins, Howard Ballard, Roger Berry, Barry Birch, Colette Birch, Lynne Bowen, Simon Bridge, Peter Cartridge, Sue Catterall, Alice Collinson, Ian Duffy, Ruth Duffy, Emma Ellison, Rob Fail, Peter Gibson, Ron Greenhough, David Henderson, John Hodgkinson, Graham Holden, John Ibison, Tom Ingham, Andrea Kay, Lesley McKay, Paul Moon, Phil Orme, Patsy Ormrod, Julie Robinson, Ann Turner, Shaun Turner, Matthew Vincent, Michael Vincent, Lynn Walmsley and Val Wilson

**Apologies:** Councillors Barrowclough, Balmain, Beavers, Jones, Lees, Murphy, Pimbley, Raynor, Shewan, Smith, B Stephenson, E Stephenson and A Vincent

### Officers present:

Garry Payne, Chief Executive  
Mark Broadhurst, Service Director Health and Wellbeing  
Clare James, Head of Finance and Section 151 Officer  
Peter Foulsham, Scrutiny Officer

No members of the public or press attended the meeting.

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#### **41        Declarations of Interest**

None.

#### **42        Lancashire Business Rates Pool: 75% Business Rates Retention Pilot**

The Leader of the Council (Councillor Henderson) introduced a report that had been submitted by the Resources Portfolio Holder (Councillor A Vincent) and the Head of Finance and Section 151 Officer (Clare James).

The Mayor proposed that in view of the complex nature of the report submitted, the Head of Finance (Section 151 Officer) Clare James, be asked

to explain the report's technical aspects. The proposal was supported, with one member voting against and one abstention.

The Leader of the Council summarised the discussions that had taken place between all Lancashire local authorities prior to the meeting, and reminded members that the Government had set a deadline of Tuesday 25 September 2018 for submitting an application.

Ms James advised the meeting about the benefits and risks that had been identified. She confirmed that the pilot would be for one year only and that beyond April 2020 either a national scheme would take over or the likelihood was that the Lancashire Pool arrangement would continue.

The Leader of the Council responded to questions from Councillors Fail, Gibson, R Duffy and E Anderton.

Agreed, with 34 votes in favour, 2 votes against (Councillors I Duffy and R Duffy) and 1 abstention,

1. That the Council formally agrees to join the Lancashire wide 75% Business Rates Retention Pilot pool with effect from the 2019/20 financial year, subject to the application to Central Government being successful and the arrangement being financially attractive for Wyre (to be determined by the Head of Finance/s.151 Officer).
2. That a designated Lead Authority will continue to act as administrator of the pool at a cost to be agreed but likely to be in the region of £2,000 per member (reflecting the current arrangement), which will be charged to all authorities participating in the pool at a flat rate.
3. That the first 5% of any additional growth will be used to create a new resilience reserve to mitigate against any extra loss arising from being a pilot member. If funds are remaining this will be used to further compensate individual councils facing a loss.
4. That a further 25% of the additional growth will be set aside to create a Lancashire wide fund to be used to target strategic economic growth and sustainability. This investment fund will be allocated on the basis of unanimous decisions by members of the Lancashire Leaders Business Rates Pilot Group.
5. That the remaining retained growth will be apportioned according to the new tier splits i.e. Districts 56% (currently 40%); County Council 17.5% (currently 9%); Unitaries 73.5% (currently 49%); fire 1.5% (currently 1%) to promote local economic growth and to enable the financial sustainability of pool members.
6. That responsibility for finalising the arrangements for the pilot are delegated to the Head of Finance (s.151 Officer) in consultation with the Resources Portfolio Holder.

The meeting started at 7.00 pm and finished at 7.43 pm.

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Report of:	To:	Date	Item No.
Cllr. David Henderson, Leader of the Council	Council	18 October 2018	7(a)

<b>Executive Report: Leader of the Council</b>
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**1. Purpose of report**

**1.1** To inform Council of progress on key objectives and the current position on a number of issues, as set out below.

**2. Lancashire District and Lancashire Leaders and Chief Executives Meetings**

**2.1** On the 11 September Lancashire District Leaders met in the morning followed by an afternoon meeting of Lancashire Leaders and Chief Executives. Leaders discussed in depth the 75% pilot business rate retention opportunity and I spoke in favour of a bid subject to the Districts retaining the majority of an increase in business rate growth and was pleased that consensus was reached and that my views were supported. Members will be aware that on the 24 September at our Special Meeting of full Council the decision to support a bid was approved and I will keep Members up to date with how the bid progresses.

**2.2** Cllr Matthew Brown, Leader Preston City Council introduced Tony Greenham, Director of Economy, Enterprise and Manufacturing at the RSA and Charles Moore, Director of the Community Banking Association who gave a presentation on Community Banking. Whilst the presentation was interesting at this current time there was little appetite amongst Leaders for a Community Bank.

**2.3** Updates were presented on the work themes: Economic Growth; All age skills, education and employment; Housing; Environment/climate change; Health and Wellbeing and Policing and Blue Light Services. The members of each group was finalised with draft scoping documents to be prepared for future cross party working.

**2.4** In November 2017, the Government's Industrial Strategy White Paper announced a national review of the roles and responsibilities of Local Enterprise Partnerships, with a focus on leadership, governance, accountability, financial reporting and geographical boundaries. The Review has been led by Ministry of Housing, Communities and Local Government (MHCLG), Department for Business, Energy & Industrial Strategy (BEIS) and the Treasury Ministers with additional input from an

advisory panel comprising Local Enterprise Partnerships (LEPs), local authorities and business organisations.

- 2.5** On the 24 July 2018 the Ministerial review team published its final report "Strengthened Local Enterprise Partnerships". The Review re-states the importance of LEPs and confirms that LEPs will be central to the delivery of prosperous communities in England. LEPs will continue to drive local growth by leading the development of Local Industrial Strategies and informing the use of the emerging UK Shared Prosperity Fund. Graham Cowley from the Lancashire LEP presented an action plan including a detailed timetable of the review of the Lancashire LEP and as this matter progresses I will, in due course, provide Members with further updates.

### **3. Other Activities**

- 3.1** On the 19 September I attended the unveiling of a 'Tommy' silhouette in the Civic Centre reception as a poignant tribute to all who lost their lives in World War I. The commemorative Tommy figure is part of a nationwide installation for the fallen entitled 'There but not There'. I am pleased to state that we were one of first to purchase a Tommy.
- 3.2** 'There but not There' is a charity project which aims to place representative figures across the country in memory of those who died, in the communities they left behind. The campaign hopes to educate all generations about why the fallen made the ultimate sacrifice, as well as raise funds to help heal those suffering from the hidden wounds of war. These silhouettes will represent Tommies being back within their communities for Remembrance 2018, the centenary of the end of the First World War.
- 3.3** Each Tommy is made by the Royal British Legion Industries (RBLI) and by ex-service Veterans employed by RBLI.
- 3.4** On the 20 September I attended a Local Government Association (LGA) event at County Hall. The purpose of the meeting was to meet Councillor Mike Wilcox, the LGA's newly appointed Conservative Regional Peer for the North West and Claire Hogan, the LGA's Principal Adviser for the North-West. Claire outlined the role of the North West officer team and the support available to member councils such as Peer Reviews.

### **4. Comments and Questions**

- 4.1** In accordance with procedure rule 11.3 any member of Council will be able to ask me a question or make a comment on the contents of my report or on any issue, which falls within my area of responsibility. I will respond to any such questions or comments in accordance with Procedure Rule 11.5.



Report of:	To:	Date	Item No.
Cllr. Alan Vincent, Deputy Leader and Resources Portfolio Holder	Council	18 October 2018	7(b)

<b>Executive Report: Resources Portfolio Holder</b>
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## 1. Purpose of Report

- 1.1 To inform Council of progress on key objectives and the current position on issues within the Resources Portfolio, as set out below.

## 2. Finance

- 2.1 The Council's Medium Term Financial Plan will have been before Cabinet by tonight's meeting and was the subject of tonight's pre-council session. The plan shows our financial forecast for the current year and four years ahead with a revised projected gap of £2.7m in 2022/23, largely owing to the reduction in central government funding, inflationary pressures and the uncertainty around New Homes Bonus and Business Rates Retention. A technical consultation paper on the 2019/20 Local Government Finance Settlement has been produced for local authorities to consider. Ultimately the full details and their impact on Wyre's finances will only be known in December and as a result, the forecast will be further updated in the New Year to reflect the outcome of the wider consultation process on the settlement.

## 3. Contact Centre

- 3.1 A consultation regarding potential changes to the Localised Council Tax Support scheme commenced on the 17 September and will run for eight weeks. You can access the consultation by following this link [Wyre Borough Council - Wyre Council Tax Support Scheme](#).
- 3.2 On 13 September 2018 the DWP held a meeting with private landlords from across the Fylde coast to brief them on the implications of the imminent introduction of Universal Credit (UC) Full Service. As the migration of the Housing Benefit caseload to UC has potential financial implications for landlords a number chose to voice their concerns at the meeting.
- 3.3 We are in the process of procuring a Citizen Access Portal. Once operational the portal will allow customers to "self-serve". They will be able to request a service, make an application, check a balance or award

and access their own records relating to council tax, housing benefit, council tax support and waste management, at any time they choose without needing to speak to a Contact Centre officer. We will keep members updated on the progress of this project.

#### **4. Asset Management**

- 4.1** The internal decoration and lighting replacement at Fleetwood Market has now been completed. We are continuing to support the Citizens Advice Bureau (CAB) with the Digital Help Centre. Since its launch in February, the CAB staff and council officers have supported over 1,500 people. This has included a wide range of support from blue badge applications, and checks to benefit applications and energy switching.
- 4.2** The roof repairs at Poulton Leisure Centre have been completed and the roof repairs at Fleetwood Leisure Centre have commenced. To date the upper roof over the pool has been completed and preparation has started on the lower roof.
- 4.3** I am also pleased to report that a tenant has been found for the Civic Centre Bungalow. Heads of Terms have been issued and accepted by an interested party.

#### **5. Procurement**

- 5.1** The existing printers within the Reprographics Service have been replaced with two new Konica Printers. These are much more efficient printers than the old models. A better five year contract has been secured which will achieve savings of £3,744 per annum.

#### **6. Comments and questions**

- 6.1** In accordance with procedure rule 11.3 any member of Council will be able to ask me a question or make a comment on the contents of my report or on any issue, which falls within my area of responsibility. I will respond to any such questions or comments in accordance with Procedure Rule 11.5.

dems/cou/cr/18/1810 7(b) Resources





Report of:	To:	Date	Item no.
Cllr. Simon Bridge, Street Scene, Parks and Open Spaces Portfolio Holder	Council	18 October 2018	7(c)

## Executive Report: Street Scene, Parks and Open Spaces Portfolio Holder

### 1. Purpose of report

- 1.1 To inform council of progress on key objectives and the current position on issues within the Street Scene, Parks and Open Spaces Portfolio as set out below.

### 2. Parks and open spaces

- 2.1 Our Grade II Registered Parks were popular attractions during the Heritage Open Days in September. At Memorial Park a guided walk featured the history and origins of the site whilst Fleetwood Civic Society welcomed nearly 700 visitors at the Mount Pavilion. Visitors were able to see upstairs in the pavilion where the clock, a registered First World War memorial, is housed and also take in the panoramic views of the peninsular. The Civic Society had a display about the First World War which was shown alongside one by the parks team about the Heritage Lottery Funded restoration project.
- 2.2 Memorial Park was also host to three Fleetwood Primary School classes for the 'Pharos Project' sessions during September and October. The project was devised with assistance from Fleetwood Museum, Armed Forces veterans and the Friends of Memorial Park. At each session pupils were taught about the First World War, life on the front and conducted a brief Remembrance Service. Afterwards they took part in fun military themed outdoor exercises led by a Sergeant Major impersonator.

### 3. Street scene

- 3.1 The Cleaner Greener Project Officer has recently been appointed and is currently reviewing information to determine priority areas and making contact with potential delivery partners before finalising some project proposals.
- 3.2 Following the Cabinet decision in early September to enter a pilot agreement with District Enforcement, I can advise that the mobilisation and recruitment programme is well under way with a view to going live later this month.

- 3.3** Officers continue work to try to reduce contamination of recycling containers. This is important work as the contamination of recycling waste can lead to the rejection of wagon loads which would result in more waste being sent to landfill.
- 3.4** If crews come across a contaminated bin or box they will tag it, leave the container and log it on the in cab system so that customers can be informed of the reason for non-collection. Where there are ongoing problems we will engage with residents in an attempt to improve the quality of the material presented. Ongoing problems are most often related to properties that leave bins in alleyways and residents are encouraged to present bins on the day of collection and then return them to the curtilage of their property.

#### **4. Comments and questions**

- 4.1** In accordance with procedure rule 11.3 any member of council will be able to ask me a question or make a comment on the contents of my report or on any issue, which falls within my area of responsibility. I will respond to any such questions or comments in accordance with procedure rule 11.5.

dems/cou/cr/18/1810 7(c) Street Scene



Report of:	To:	Date	Item No.
Cllr Michael Vincent, Planning and Economic Development Portfolio Holder	Council	18 October 2018	7(d)

<b>Executive Report: Planning and Economic Development Portfolio Holder</b>
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## 1. Purpose of report

- 1.1 To inform Council of progress on key objectives and the current position on issues within the Planning and Economic Development Portfolio, as set out below.

## 2. Coastal Community Teams Cleveleys

- 2.1 The community notice board which was donated by engineering company WEC has been installed in a busy pedestrian thoroughfare in the town centre.
- 2.2 The paintwork on the clock shelter has been stripped off and HMP Kirkham have commenced re-painting it with heritage colours to match the rest of the painting works taking place in the town centre.
- 2.3 The trial market in Cleveleys commenced on Wednesday 29 August has proved popular with local retailers and residents increasing footfall. The location on the promenade has proved challenging and future markets will be located off Derby Road West.

## 3. Hillhouse Enterprise Zone (EZ)

- 3.1 The Mott MacDonald led master planning consultancy team are continuing to develop the Hillhouse Masterplan and Baseline Report. HOW Planning have been appointed by NPL Group to revise both documents to ensure they align with the emerging Local Plan and to then offer recommendations to Mott MacDonald to make the necessary changes.
- 3.2 Public consultation commenced in early October for three weeks. An open day was held at Thornton FC during this time on Friday 12 October. The Masterplan is expected to be adopted at Cabinet on 28 November.
- 3.3 New site signage will be installed at three locations around the EZ boundary. Ground surveys have now been undertaken and installation can commence once advertisement consent has been granted.

- 3.4** A stakeholder workshop took place on Monday 10 September at County Hall, Preston. Marketing Lancashire led the workshop around the LAMEC branded EZ websites. A number of actions were identified to evolve and populate the new websites.

#### **4. Business support**

- 4.1** A Wyred Up Steering Group is currently being established. It will be made up of representatives who are experts in their fields and will drive forward the new priorities for Wyred Up, supported by an action plan.
- 4.2** ‘Accelerating Wyre’ took place on Thursday 27 September at the Marine Hall, Fleetwood. This event was the first ‘Accelerating Wyre’ event pulling together local partners and support services to enable businesses to access support in one place. Partners who came to support on the day included, Boost Business Lancashire, Positive Footprints, UCLAN, Lancaster University and The Growing Hub.
- 4.3** In early November we will hold ‘Building Wyre’, which will provide a one stop shop for all potential and existing contractors to help them understand all the housing activity that will be taking place over the next few years.
- 4.4** The Wyre Business Survey is in the final stages and we will be launching this in mid-October to run for six weeks. This exercise has not been undertaken before. The results of this survey will help inform the priorities of our Economic Development Strategy and give us a valuable insight into the needs and wants of our business community. It will also enable us to strengthen our relationship with the private sector by engaging with them on local and regional issues, potential growth barriers and business support.

#### **5. Coastal Community Fund 5 (CCF 5)**

- 5.1** On Saturday 22 September it was announced that Disability First was successful in receiving £985,522 from the CCF 5 fund, in partnership with Wyre, Fylde and Blackpool Councils.
- 5.2** The funding is for the Access Fylde Coast Project, which aims to improve the experience of people living with disabilities visiting the Fylde Coast. The project was the highest awarded scheme out of the 16 awarded projects across the UK. It is hoped that the scheme will boost tourism by improving the experience as well as making the area more accessible for residents.
- 5.3** The project includes training courses for local businesses to support people with disabilities, new events and the creation of a new app which will highlight the existing promenade cultural assets and artworks. The project will run for three years and the team will be developing the first aspects of the projects in Autumn.

## **6. Planning policy**

### **Local Plan**

- 6.1** A consolidated Schedule of Main Modifications (MM) and an Addendum to the Local Plan Sustainability Appraisal (SA) was published for a six week public consultation starting on the 12 September 2018. Accompanying the MM and SA Addendum, a number of other documents have been published including a Housing Implementation Strategy, an updated Infrastructure Delivery Plan and a revised Habitat Regulation Assessment.
- 6.2** Following the consultation we will summarise and be responding to the representations and both the representations and our responses will go to the Local Plan Inspector, who will decide whether or not any of the issues raised require a new hearing. If not, the inspector will consider the representations before issuing his final report which, without any additional hearings, would be expected to be sent to us in December. In these circumstances, the Local Plan could be adopted early in 2019.

## **7. Comments and questions**

- 7.1** In accordance with procedure rule 11.3 any member of Council will be able to ask me a question or make a comment on the contents of my report or on any issue, which falls within my area of responsibility. I will respond to any such questions or comments in accordance with Procedure Rule 11.5.

dems/cou/cr/18/1810 7(d) Planning

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Report of:	To:	Date	Item no.
Cllr. Roger Berry, Neighbourhood Services and Community Safety Portfolio Holder	Council	18 October 2018	7(e)

**Executive Report: Neighbourhood Services and Community Safety Portfolio Holder**

**1. Purpose of report**

- 1.1 To inform council of progress on key objectives and the current position on issues within the Neighbourhood Services and Community Safety Portfolio as set out below.

**2. Community Safety**

**Summer Diversionary Activity**

- 2.1 Youth anti-social behaviour has, for a number of years, increased during the summer schools holidays. This has resulted in localised vandalism and damage to community and private property. This is extremely disappointing with the ultimate cost of repairs falling to the residents of Wyre. In response, earlier this year we undertook a significant consultation with children from local high schools and then worked in partnership with Active Lancashire, Fleetwood Town Community Trust and the YMCA to set up satellite clubs for youngsters during the holiday period. This included Parkour and Saturday night games sessions all held on Memorial Park and a girls group held at the Fleetwood YMCA focussing on exercise. Whilst this has not been the only work undertaken, the police have reported that there does appear to have been a reduction in the levels of youth related anti-social behaviour reported this year as opposed to this time last year. This is positive news and we hope that the satellite clubs set up this year will eventually become self-sustaining so that the offer can be repeated in the future.

**3. Lancashire Victim Services**

- 3.1 A review has been undertaken of the first twelve months of Lancashire Victim Services. The procurement of this service has enabled all victims of crime to be offered support from one organisation as an integrated system throughout Lancashire. In the first twelve months Lancashire Victim Services received 72,330 referrals with 74% of them being eligible for support. Victim services provide specific support to victims of

Domestic abuse, hate crime, sexual abuse and children and young people crime. The team received 15,260 referrals about domestic abuse including 800 from children and young people, 2,276 referrals about sexual abuse including 278 for children and young people, 1,475 referrals about hate crime and 6,641 referrals from children and young people to the Nest element of the service which provide specialist support for victims of crimes such as bullying and sexting.

- 3.2** The top ten areas of support offered to victims included re-assurance (either face to face or via the telephone), information regarding the criminal justice system, safety planning, developing coping strategies, providing specific information regarding their case, general advocacy work, provision of general information, building self-esteem, provision of attack alarms and parenting advice.

#### **4. Lancashire Partnership Against Crime.**

- 4.1** The Lancashire Partnership Against Crime (LANPAC) will be holding a Rural Crime Conference at Lancaster House, Lancaster on Wednesday 14 November between 6.30pm and 8pm. The themes to be discussed at the Conference will be theft of plant and agricultural machinery, livestock theft and poaching and shooting. LANPAC brings expert speakers to their conferences and this one is designed to highlight practical steps to fight rural crime and promote community resilience and confidence. It should therefore be of interest to District and Parish Councillors, community leaders, farmers and landowners.

#### **5. The High Sheriff of Lancashire's Young Citizen Award 2019**

- 5.1** If you know of a young person aged 21 or under who has helped either their local neighbourhood, an individual, family member or local organisation within the last 12 months then you can nominate them for The High Sheriff of Lancashire's Young Citizen Award which has prizes for the winner and two runners up. To nominate a candidate you can fill in the online form at [www.lanpac.co.uk](http://www.lanpac.co.uk). Nominations close on 31 January 2019 and the awards ceremony takes place on 21 March 2019.

#### **6. Launch of a Lancashire Women's Fund**

- 6.1** The Community Foundation for Lancashire has launched a new Lancashire Women's Fund after its national membership body, UK Community Foundations, secured a record £3.4 million award from the government's Department for Digital, Culture, Media and Sport (DCMS) Tampon Scheme.
- 6.2** The Community Foundation for Lancashire will receive in excess of £70,000 from this allocation to enable the launch of the new Lancashire Women's Fund and ultimately aims to raise £1 million to help support local women.
- 6.3** The Women's Fund will award grants to local groups working with women and girls, including women-only charities to help women throughout Lancashire.



**6.4** A recent study, commissioned by the Community Foundation for Lancashire, reveals that there are a number of key issues affecting women and girls in the county, which include confidence, aspiration, self-belief and resilience, mental wellbeing, social isolation and domestic violence and abuse. Local grassroots organisations are able to apply for grants of between £5,000 and £10,000. Applications opened on 17 September 2018 and will close by 5 November 2018.

**7. Affordable Warmth Heat and Eat Event and a Celebration of Older People's Day**

**7.1** Our Care and Repair service worked in partnership with GPs and other health staff from The Garstang Medical Practice to deliver a 'Heat and Eat' event in Garstang on Friday 14 September. Care and Repair and other agencies provided advice around how to stay warm and prepare for the coming winter. Lancashire Adult Learning delivered a cookery demonstration and the Garstang Medical Practice and Pharmacy provided winter health-related information. The event was a great success with over 50 people attending.

**7.2** An event to help celebrate National Older People's Day was held on Monday 1 October at Fleetwood Fire Station. The Care and Repair service was involved together with members of Wyre's Coast and Countryside Team, Healthier Fleetwood and other agencies and services. The event, which was free to attend, was well attended and covered topics such as Health and Wellbeing, Safety and Security, Staying Active, Social and Reminiscence/Veterans.

**8. Comments and questions**

**8.1** In accordance with procedure rule 11.3 any member of council will be able to ask me a question or make a comment on the contents of my report or on any issue, which falls within my area of responsibility. I will respond to any such questions or comments in accordance with procedure rule 11.5.

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Report of:	To:	Date	Item No.
Cllr. Lynne Bowen, Leisure, Health and Community Engagement Portfolio Holder	Council	18 October 2018	7(f)

<b>Executive Report: Leisure, Health and Community Engagement Portfolio Holder</b>
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## 1. Purpose of report

- 1.1 To inform Council of progress on key objectives and the current position on issues within the Leisure, Health and Community Engagement Portfolio, as set out below.

## 2. Food Safety

- 2.1 Wyre Environmental Health Officers have been working in partnership with Trading Standards at Lancashire County Council to enforce allergen requirements with respect to catering premises.
- 2.2 In 2016 a Lancashire teenager very sadly passed away, after having consumed food and suffering an allergic reaction, which emphasised the importance of this area of work. In order to prevent future incidents of this nature it is important that all food businesses avoid cross contamination of ingredients from one product to another. As a result of a recent training event and joint working with Lancashire County Council Trading Standards Department we have recently introduced new procedures to ensure we increase the time spent discussing allergens in food and identifying potential allergen cross contamination issues.

## 3. Environmental Protection

- 3.1 Our Environmental Health Team are assisting in the development of a new Lancashire-wide framework for dealing with cases of self-neglect. We have recently established a multi-disciplinary group to trial and implement a new process which sees different agencies coming together to discuss cases and identify the best actions to support individuals in our community who are struggling to look after themselves. These individuals sometime live in appalling conditions which not only impact on them but sometimes upon their neighbours as well. It is hoped that by involving the right agencies at the right time we will be able to improve the living conditions and the health of the individuals concerned and minimise the adverse impact on the community.

## **4. Licensing**

- 4.1** New requirements under the Animal Welfare (Licensing of Activities Involving Animals) (England) Regulations 2018 will significantly change the way animal businesses are inspected and licensed after 1 October 2018. Licences will need to be issued for one, two or three years, with the length of license being determined following a comprehensive inspection of the applicant's premises and the completion of a prescribed risk matrix. All licences issued will be given a star rating of between one and five stars, similar to the scores on the doors for food establishments.

## **5. National Heritage Open Days**

- 5.1** Once again we participated in the National Heritage Open Days programme. The event arranged for a range of walks, tours and open days at sites throughout the borough. Feedback from many of the walks and tours has been excellent. I would especially like to thank our many volunteers and local historians who make the event so special.

## **6. Community Engagement**

### **Community Consultations Update**

- 6.1** Our Community Engagement Team have been very busy leading and supporting a wide range of community and corporate consultations. September saw the People's Lottery, the Jubilee Gardens Provisional Plan and the Memorial Park Sensory Garden Consultation come to an end. It also saw the start of the Local Plan Publication Draft Main Modifications (ends 24/10/18), Council Tax Support Scheme (ends 12/11/18). This month we have the biennial Life In Wyre resident's survey underway which will reach a sample of 3,500 households. The Hillhouse Enterprise Zone Masterplan, Wyre Business Survey, King George's Playing Fields (Fleetwood) "green gym" equipment and the Friends of Memorial Park Play Equipment consultation are also due to go live in the coming months.

### **Self-Care Week**

- 6.2** We are working across the Fylde Coast with our NHS Clinical Commissioning Group and Council partners to promote self-care week, 12 – 18 November. We will be promoting the NHS self-care messages and booklet around when to use A&E, GP and local pharmacy services as well as promoting the range of health and wellbeing activities that we provide and support such as Harmony and Health, Reminiscence groups, Healthwalks, Beach Cleans and Volunteering opportunities. We will be out promoting self-care across Wyre all that week at local supermarkets, GP Surgeries and libraries with our partner organisations.

## **7. Arts and Events**

### **The Final Homecoming**

- 7.1** The planning for The Final Homecoming project which ends the commemoration of the Centenary of First World War is nearing completion. Every Parish and Town Council has been informed and community representatives encouraged to take part in the parade to be held on Monday 12 November. A People's exhibition has been launched for local residents to capture their reflections through creative writing and visual art. A programme of events has been confirmed at Marine Hall and within the marquee in Marine Gardens. At Fleetwood Market, a 1918 living room is being installed which, over the following weeks, will host 'ghost' characters, interpreting people on the home front. We are also taking part in Battle's Over, a beacon lighting event on the Mount on the evening of Armistice Day, 11 November.

## **8. Comments and questions**

- 8.1** In accordance with procedure rule 11.3 any member of council will be able to ask me a question or make a comment on the contents of my report or on any issue, which falls within my area of responsibility. I will respond to any such questions or comments in accordance with procedure rule 11.5.

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Report of:	Meeting	Date	Item No.
Chairman of the Licensing Committee, Cllr Julie Robinson	Council	18 October 2018	8

<b>Periodic Report-Licensing</b>
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## 1 Purpose of report

- 1.1 To inform the Council of the current position on issues dealt with by the Licensing Committee and Licensing Team during the period November 2017 to September 2018 (inclusive).

## 2 Licensing Committee hearings

The Licensing Committee has met 10 times, and Licensing Sub Committees have met three times, during this reporting period, dealing with a total of 23 matters.

### 2.1 Licensing Act 2003

3 applications for new premises licences and 1 application to vary an existing premises licences, have been determined by the Committee, following objections by Responsible Authorities and/or residents, during the statutory consultation period.

The three applications for new Premises Licences are summarised below.

- Stocks and Shilling, Poulton - Granted subject to additional conditions.
- Drover's Mews, Garstang - Granted but with reduced hours of operation and subject to additional conditions.
- The Alley, Poulton – Granted.

The following application sought to vary an existing premises licence to extend the hours.

- Truth, Poulton – Granted subject to additional conditions

In addition there was one review application from the Police in respect of the premises trading as Today's Local, Lord Street, Fleetwood. This review was brought, in response to test purchase failures and an explosion in the shop

which injured a member of staff. During the consultation period Trading Standards highlighted further concerns about a seizure of illicit vodka from the store and the Fire Service highlighted their concerns about failures to address fire safety concerns.

The Committee heard evidence from representatives of each of the five Responsible Authorities which supported the Police's application and determined to revoke the licence.

The management of Today's Local appealed the decision to the Magistrates and were able to continue trading until the appeal was determined. During the currency of the appeal the premises failed a further test purchase.

There was a two day hearing at Manchester Magistrates in June 2018, during which officers from the Council's Licensing and Environmental Health Teams, along with our partners from Lancashire Constabulary, Lancashire Fire and Rescue and Trading Standards, all attended to give evidence.

At the end of the hearing the Judge upheld the Committee's decision, dismissed the appeal and awarded £5,923 in costs to the Council.

The outstanding appeal in respect of the Glasshouse, Bispham Road, Thornton Cleveleys which had been listed for hearing at Manchester Magistrates Court on 4 December 2017, was withdrawn following a compromise agreement being reached by the parties involved.

## **2.2 Taxi/private hire drivers**

10 applicants for new dual driver licences were brought before committee during the period covered by this report.

- two were granted three year licences.
- five were granted one year licences.
- three were refused owing to their previous criminal and motoring offences.

In addition three existing drivers were brought before members, following investigations by licensing officers into complaints about their conduct.

- one had his licence suspended for seven days.
- one had his licence suspended for fourteen days.
- one had his licence revoked as he was deemed no longer a fit and proper person to hold a Wyre Driver's Licence.

The last case is subject to an appeal in the Magistrates Court, which has been listed for 21 November 2018.



### **3. Licences/permits/registrations issued by the Licensing Team**

#### **3.1 Licensing Act 2003 applications**

- 17 New Premises Licences
- 79 Variations to existing Premises Licences
- 18 Applications to transfer Personal Licences
- 84 New Personal Licences
- 50 Amendments to Personal Licences
- 241 Temporary Event Notices

#### **3.2 Miscellaneous Licensing/Permitting**

- 19 Home Boarding Establishments
- 14 Animal Boarding Establishments
- 2 Dog Crèches (Day Boarding Establishments)
- 4 Dog Breeders
- 7 Pet Shops
- 6 Riding Establishments
- 18 House to House Collection Permits
- 44 Street Collection Permits
- 9 Street Trading Consents
- 4 Scrap Metal Collection Licences
- 1 Skin Piercing Registrations
- 2 Tattoo Artist Registrations

#### **3.3 Taxi Licensing**

- 317 Vehicle Licences (private hire and hackney carriage)
- 187 Dual Driver Licences
- 6 Private Hire Operator Licences

#### **3.4 Gambling Act 2005**

- 13 Betting Shop
- 1 Bingo Premises
- 4 Adult Gaming Centre
- 1 Family Entertainment Centres
- 21 Licensed premises gaming machine permits, 3 to 5 machines
- 82 Licensed premises gaming machine notification, up to 2 machines
- 148 Small Society Lottery Registrations

### **4. Licensing activity**

#### **4.1 Licensing Act 2003**

There are two active Pubwatch groups in the borough. Poulton meet on a monthly basis and Garstang meets quarterly. The Fleetwood Pubwatch disbanded owing to a lack of support. These groups are supported by the

Licensing Enforcement Officer, who regularly attends the meetings.

Annual fee payments continue to be closely monitored by Licensing Team and where Premises Licence Holders fail to pay their annual fees, Licensing Officers suspend licences until such time as the fees are paid.

Generally such suspensions are very short lived, and in many cases suspensions are lifted on the same day.

At the time of writing, 13 Premises Licences are under suspension. None of these businesses are trading at the moment, but as the licence holders have not surrendered their licences, the businesses continue to attract an annual fee.

## **4.2 Gambling Act 2005**

A number of betting shop inspections in partnership with the Gambling Commission were undertaken over the summer. Whilst on the whole these premises were found to be well run and meeting all their legal obligations, a small percentage were unable to produce the required Local Area Risk Assessment at the time of the inspection. Each one subsequently produced a risk assessment to the satisfaction of Licensing Officers.

## **4.3 Hackney Carriage and Private Hire Regulation**

**4.3.1** The Licensing Authority consulted on a new policy covering the regulation of Hackney carriages, Private Hire vehicles, their drivers and operators at the beginning of the year. The new policy also introduced a much more stringent position in terms of how criminal and motoring offending behaviour among applicants and licensed drivers will be considered.

In March the Committee agreed a number of revisions to the draft policy to reflect responses to the consultation and agreed to adopt the new policy from 1 April 2018.

**4.3.2** From 1 April 2018 all licensed vehicles must now be presented to the council's Copse Road Depot for their annual compliance test. Previously the council relied on a preferred supplier at Burn Naze Garage to undertake this testing.

Stop Notices have been issued in respect of three vehicles which were found to be in a dangerous condition on presentation for the annual compliance test. Each vehicle was subsequently repaired and the licence restored.

Between 1 April and the time of writing this report, ten vehicles have failed the MOT element of the compliance test, due to braking, steering, suspension or tyre issues. The vehicle proprietors concerned have been advised they must present their vehicles for testing again in six months.

Now that the testing is being undertaken in-house, the suitability of some of the currently licensed fleet is raising concern among officers. Vehicle conditions are therefore being closely monitored and officers will consider the issue further next April, once 12 months of data is available, with a view to recommending a course of action to address this, to the Licensing Committee next year.

- 4.3.3** The council is currently undertaking the tri-annual unmet demand survey, which is required because it limits the number of hackney carriage vehicles it licenses. The current limit is 160 and has been for many years.

Early indications are that there may be an element of unmet demand during the night time hours, particularly to service the clientele leaving late night venues in Poulton and Fleetwood.

The final report from CTS Traffic and Transportation, who have been commissioned to undertake the study, is expected in late October, after which time the Licensing Committee will consider the findings.

- 4.3.4** Two driver licences have been revoked by the Head of Environmental Health and Community Safety, under delegated powers, following investigations by Licensing Officers.

The first case involved a licensed driver who was convicted of fraud and received a 10 month suspended sentence which he failed to report to the Licensing Authority.

The second case involved a licensed driver who received a Police caution for theft from an employer and failed to report this to the Licensing Authority.

Officers were satisfied on the evidence before them that both drivers' conduct fell well below the standards of behaviour required of licensed drivers, to the extent that they could no longer be considered fit and proper to hold Wyre drivers Licences.

The second driver appealed the decision and the matter was heard at Blackpool Magistrates on 16.05.18, when his appeal was dismissed and costs awarded to the council.

A summary of all of the regulatory sanctions issued in respect of Hackney Carriage and Private Hire trade licensed by Wyre during the reporting period is attached at Appendix 1.

## 4.4 General

- 4.4.1** Licensing officers have responded to a total of 33 requests for information from members of the public and pressure groups submitted under the Freedom of Information Act.

There have been 15 requests relating to animal welfare, 10 relating to taxi and private hire regulation, three about caravan licensing, three about alcohol and entertainment licensing, two about street trading, one about sex shops, one about sexual entertainment venues and one about fireworks.

- 4.4.2** Licensing officers have worked to ensure that the requirements of the General Data Protection Regulations 2018 have been embedded into all aspects of Wyre's licensing activity. This has necessitated revising the section's retention policy, destroying historic records containing personal data in accordance with the revised retention policy and amending over 50 separate application forms covering every element of licensing activity.

- 4.4.3** An individual from Bolton who was found selling from an ice cream van in Over Wyre without the required Street Trading Consent was issued with a Simple Caution in June 2018 at the conclusion of an investigation by Licensing Officers.

- 4.4.4** The Government introduced the Animal Welfare (Licensing of activities involving animals) (England) Regulations 2018, earlier this year, which will significantly change the way that the council licences and regulates animal businesses after 1 October 2018.

Licensing Committee considered the matter in September and approved a schedule of revised fees for animal licences.

<b>Financial and legal implications</b>	
Finance	No financial implications with this report.
Legal	No legal implications with this report.

### **Other risks/implications: checklist**

If there are significant implications arising from this report on any issues marked with a ✓ below, the report author will have consulted with the appropriate specialist officers on those implications and addressed them in the body of the report. There are no significant implications arising directly from this report, for those issues marked with an x.

risks/implications	✓ / x
community safety	✓
equality and diversity	x
sustainability	x
health and safety	x

risks/implications	✓ / x
asset management	x
climate change	x
data protection	x

report author	telephone no.	email	date
Niky Barrett	887236	Nicola.barrett@wyre.gov.uk	1 October 18

List of background papers:		
name of document	date	where available for inspection
None		

### **List of appendices**

Appendix 1 – Taxi Licensing – Formal Sanctions/Enforcement Log

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### **Taxi Licensing - Formal Sanctions / Enforcement Log**

<b>Date</b>	<b>Licence</b>	<b>Officer/GLC</b>		<b>Sanction details</b>	<b>Sanction lifted/outcome</b>
30.11.17	WDL0650	GLC	Suspended	1 week (22 to 29 Dec incl)	N/A
19.12.17	WDL0046	Officer	Revoked	Failure to disclose Fraud conviction with suspended 10 month sentence	N/A
19.12.17	WDL0365	Officer	Written warning	Failure to disclose points for motoring offence	
15.01.18	WDL0340	Officer	Suspended	Cheque bounced and failed to make alternative payment on request	15.01.17 - Paid after suspension notified
18.02.18	WDL0866	Officer	Revoked	Failure to disclose theft caution and £15k reparation payment	Appeal dismissed Blackpool Mags 16.05.18
10.04.18	WDL0452	Officer	Written warning	Failure to disclose points for motoring offence	
10.04.18	WDL0450	Officer	Written warning	Failure to disclose points for motoring offence	
22.05.18	WDL284	Officer	Written warning	Allegations of drug use	
30.05.18	PHO180004	Officer	Suspended	Not in Wyre at moment, plans to move back to Wyre address later this year	
04.06.18	PHV0726	Officer	Suspended	S.68 Stop Notice issued by MOT tester	07.06.18
29.06.18	WDL0205	Officer	Suspended	Failed Group 2 Medical - Awaiting cataract surgery	
04.07.18	HCV0049	Officer	Suspended	S.68 Stop Notice issued by MOT tester	04.07.18
20.08.18	PHV0680	Officer	Suspended	S.68 Stop Notice issued by MOT tester	
28.08.28	WDL0440	Officer	Suspended	Fail to meet Group 2 standard - awaiting surgery	
16.08.18	WDL0342	GLC	Revoked	Arrest on suspicion on manslaughter	Appeal Mags 21.11.18
30.08.18	WDL	GLC	Suspended	2 weeks (28 Oct - 11 Oct incl)	



Report of:	Meeting	Date	Item no.
The Leader of the Council (Cllr David Henderson) and the Chief Executive (Garry Payne)	Council	18 October 2018	9

**Dispensation for non-attendance at council meetings: Councillor Balmain**

**1. Purpose of report**

- 1.1 To approve a further dispensation to enable Councillor Balmain to continue to act as a Councillor until the election in May without having to attend meetings.

**2. Outcomes**

- 2.1 Cllr Balmain will be able to continue as a Councillor.

**3. Recommendations**

- 3.1 That Councillor Balmain be granted a dispensation to continue to act as a Councillor without attending meetings until 1 May 2019.

**4. Background**

- 4.1 At the Annual Council meeting on 10 May 2018 Cllr Balmain was granted a dispensation to continue to act as a councillor without attending meetings until 30 October. He had hoped that he would by now have been able to attend council meetings again on a regular basis, but his ongoing health problems are still preventing him from doing so.
- 4.2 If he is to continue to be a councillor, he will need to be granted a further dispensation at this meeting to avoid breaching the provisions of Section 85 (1) of the Local Government Act 1972.

**5. Key issues and proposals**

- 5.1 Whilst, because of the nature of his health problems, Cllr Balmain has not, been able to attend meetings for some time, he has throughout his illness

been able to respond to enquiries from local constituents and to deal with other council business by e-mail and on the telephone. He has also, when necessary, been able to discuss local issues or refer specific actions to the other Garstang Ward Members (Cllr Lady Atkins and Cllr Collinson) and, if granted a further dispensation, will continue to do so.

<b>Financial and legal implications</b>	
Finance	Councillor Balmain's intention to cease claiming his basic allowance will result in a small budget saving.
Legal	Referred to in paragraph 4.2.

### **Other risks/implications: checklist**

If there are significant implications arising from this report on any issues marked with a ✓ below, the report author will have consulted with the appropriate specialist officers on those implications and addressed them in the body of the report. There are no significant implications arising directly from this report, for those issues marked with a x.

<b>risks/implications</b>	<b>✓ / x</b>
community safety	x
equality and diversity	x
sustainability	x
health and safety	x

<b>risks/implications</b>	<b>✓ / x</b>
asset management	x
climate change	x
data protection	x

report author	telephone no.	email	date
Roy Saunders (Democratic Services and Scrutiny Manager)	01253 887481	Roy.saunders@wyre.gov.uk	21/9/18

<b>List of background papers:</b>		
name of document	date	where available for inspection
None	-	-

### **List of appendices**

None.

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